

**The Grove Centre, Cort Crescent,
On Tuesday, 16 June 2009
Starting at 5:30 pm**

The meeting will be in two parts

5.30pm – 6.00pm

**Meet your Councillors and Officers
dealing with:**

- Britain in Bloom
- Highways and Transport
- Customer Services

**There will also be partners present
from:**

- Leicestershire Police
- Community and Legal
Advice Centre
- Residents and Tenants
Associations
- Braunstone Community
Association

**Note - Some of these are yet to be
confirmed.**

6.00pm – 7.30pm

**Get involved in your area and
planning for the future:**

- Highways and Transport
- Customer Services
- Riverside Business and
Enterprise College
- Ward Action Plan Update
- Community Meeting Budget
Applications

**Your Ward Councillors are:
Councillor Michael Cooke
Councillor Anne Glover
Councillor Wayne Naylor**

Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the above number.

BRAILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audiotape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

INFORMATION FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING.

You can raise matters of concern, give any opinions and find out information which may be of use.

Ward Councillors and General Information Talk to your local Councillors or raise general queries.	Britain in Bloom Talk to Officers about Britain in Bloom.
Highways and Transport Talk to Officers and find out more about Highways and Transport related matters in your area.	Customer Services Talk to Officers and find out more about Customer Services.
Leicestershire Police Talk to Police Officers from the Local Policing Unit.	Community Legal Advice Centre Talk to representatives from the Community Legal Advice Centre.
Residents and Tenants Associations Talk to representatives from the local Residents and Tenants Associations.	Braunstone Community Association Talk to representatives from the Braunstone Community Association about upcoming events in the area.

The first part of the agenda covers formal items, which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

The first main item on the programme is Declaration of Interest where Councillors have to say if there is anything in the programme they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

4. MINUTES OF THE PREVIOUS MEETING

[Appendix A](#)

The minutes of the previous Braunstone Park and Rowley Fields Community Meeting, held on 10 March 2009, are attached and Members are asked to confirm them as a correct record.

The next part of the agenda covers items where input from you on issues that affect your community is welcomed.

5. HIGHWAYS AND TRANSPORT

Officers will be on hand to present information on Highways and Transport related issues in the local area.

6. CUSTOMER SERVICES

Officers will be on hand to do a short presentation on Customer Services at Leicester City Council, and provide more information about how the different services can be contacted.

7. RIVERSIDE BUSINESS AND ENTERPRISE COLLEGE

There will be an opportunity to discuss issues around and provide feedback in relation to Riverside Business and Enterprise College.

8. WARD ACTION PLAN UPDATE

Steve Letten, Members Support Officer, will provide an update on the Ward Action Plan. An update will also be provided on Councillors patch walks in the area and action on environmental issues raised previously.

9. BUDGET APPLICATIONS

Appendix B

Councillors are reminded that they will need to declare any interest they may have in the budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

Steve Letten, Members Support Officer will give an update on the Community Meeting Budget. The following applications have been received:

- Community Allotment Project, £660.50 – Appendix B1
- Summer Soccer Academy, £2500.00 – Appendix B2

10. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Andrew Shilliam, Democratic Support Section, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER LE1 9BG

Phone: 0116 229 8813
Fax: 0116 229 8819
Email: andrew.shilliam@leicester.gov.uk

Steve Letten, Members Support Section, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER LE1 9BG

Phone: 0116 229 8821
Fax: 0116 229 8819
Email: steve.letten@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

Braunstone Park & Rowley Fields Community Meeting

Your Community, Your Voice

Record of Meeting and Actions

5:30 pm, Tuesday, 10 March 2009

Held at: The Brite Centre, Braunstone Avenue

Who was there:

Councillor Michael Cooke

Councillor Wayne Naylor

INFORMATION SHARING – ‘CAROUSEL’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

Table 1 **Ward Councillors**

Table 2 **The Brite Centre**

Information was available on the facilities and services available at the Brite Centre.

Table 3 **Braunstone Neighbourhood Management Board**

Representatives were on hand to promote the work of the Neighbourhood Management Board.

Table 4 **Police and the Joint Action Group**

Officers were on hand from the Local Policing Unit

Table 5 **Domestic Violence**

Representatives were on hand to talk about Domestic Violence initiatives in the City.

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

33. ELECTION OF CHAIR

Councillor Cooke was elected as Chair for the meeting.

34. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillor Glover.

Residents passed on their regards to Councillor Glover, and wished her a quick recovery.

35. DECLARATIONS OF INTERESTS

Members were asked to declare any interests that they may have had in the business to be discussed and/or indicate that Section 106 of the Local Government Finance Act 1992 applied to them.

Councillor Naylor declared a personal and prejudicial interest on Agenda Item 7 – Community Meeting Budget and in particular relating to the funding application for the Mini Moto Academy. Councillor Naylor agreed to leave the meeting during the consideration of this item.

36. MINUTES OF THE PREVIOUS MEETING

The minutes of the Braunstone Park and Rowley Fields Community Meeting, dated 2 December 2008 and as circulated, were approved as a correct record.

37. COUNCIL BUDGET APPROVAL 2009/2010

Councillor Cooke, supported by Councillor Naylor, gave details of the Council budget proposals for 2009 – 2010. The following information was confirmed:

- That the proposed budget would have led to an Council Tax increase of approximately 4.4%;
- That the Council was experiencing increasing pressures in Social Care;
- That the increasing pressures were down to the changing demographic make up of the City and the inherited difficulties around Community Centres;
- That the Social Care budget would increase by approximately £2m in 2009/2010;
- That the Council was committed to providing community facilities in every ward, through a combination of reorganising the use of existing facilities and constructing new ones where necessary;
- That the Council was reviewing the provision of elderly peoples homes as the standard of some facilities was not as good as it should have been and that improvements needed to be made;
- That the emphasis of the review was not to close down existing facilities, rather move them to another service provider who may have been in a better position to make the required improvements;
- The emphasis was on different ways of fulfilling peoples needs through the delivery of more effective care packages;

- That Leicester would be hosting the symphony orchestra in 2009;
- That the budget would result in the provision of extra leisure facilities throughout Leicester; and
- That £5m worth of additional funding was to be received from the Football Foundation and to be spent on grass roots football initiatives.

A resident raised concerns relating to the Anglian Regiment Homecoming Parade, and specifically requested what action was being taken to safeguard the new footpaths in the City Centre from the Tanks? Councillor Cooke agreed to take the matter up with the Officers responsible for the event.

A resident questioned how private sector residential care homes were inspected. Councillor Cooke confirmed that the Commission for Social Care Inspection was responsible for inspecting all private sector residential care homes, and additionally that the Council monitored the provision of any organisations in contract with the Council to deliver residential health care services.

38. UPDATE ON WARD ACTION PLAN

Councillor Cooke gave details of the findings of a number of patch walks carried out in the area, and in particular explained findings in relation to the ward action plan and litter, dog fouling, street cleaning matters, graffiti, road signs, cable boxes, rubbish at the local secured access to the Great Central Way, vehicles mounting the pavements to park, parking around Riverside School, vandalised bollards and overhanging trees.

A resident stated that, in relation to street cleaning, vehicles and operatives did clean in the area but it was often at the wrong times for example when parked cars were obstructing the roads to be cleared or before the domestic refuse collection day.

RESOLVED:

- 1) That funding for a 'Spring Clean' of the area covered by the patch walks, and in particular to address issues of litter, graffiti, rubbish, gutter residue and overgrown trees, be secured.
- 2) That the Transport Section be requested to look at the issues of traffic management in the area, particularly around Riverside School and parking of vehicles on pavements.
- 3) That the feasibility of providing a permanent access to Great Central Way across the Riverside School playing fields be explored.
- 4) That the allocation of additional litterbins to the area be explored.

39. COMMUNITY MEETING BUDGET

Councillor Naylor, having declared a personal and prejudicial interest, left the meeting during the consideration of this item and did not take part.

Councillor Cooke explained that as the meeting was inquorate, due to the absence of Councillors Naylor and Councillor Glover, that proper consideration of whether to recommend approval for the various funding applications was unable to be taken at the meeting. It was also confirmed that the views of the residents would be considered and referred to the Cabinet Member prior to the final decision on the application for funding. Councillor Cooke explained the following funding applications to the meeting and requested feedback on the proposals.

Mini Moto Academy – Appendix B1

Residents supported the application in general, but did request assurances that there would be no noise nuisance generated by the scheme should it be approved.

Braunstone Community Art Exhibition – Appendix B2

Residents were supportive of the funding application.

Braunstone Community Carnival – Appendix B3

Residents were supportive of the funding application.

Braunstone Park and Rowley Fields Community Event – Appendix B4

Residents were supportive of the funding application.

Improving the Environment – Appendix B5

Residents were supportive of the funding application. Representatives from the Local Policing Unit indicated to the meeting that they had received a number of requests from residents for more dog fouling bins. Steve Letten, Members Support Officer, confirmed that the feasibility of the provision of additional dog fouling bins in the area would be investigated further. Councillor Cooke confirmed that the provision of additional bins could be included, subject to the investigation by Steve Letten.

Ward Transport – Appendix B6

Residents were supportive of the application.

Promoting the Ward Meetings – Appendix B7

Residents were supportive of the application.

40. COMMUNITY MEETINGS 2009/2010

Councillor Cooke confirmed to residents that the finalised schedule of dates for the 2009/2010 Community Meetings would be communicated as soon as they became available.

41. ANY OTHER BUSINESS

Manor House Neighbourhood Centre

Residents raised concerns about the possible closure of the Manor House Neighbourhood Centre. In response, it was confirmed to the meeting that a consultation exercise was underway in relation to the Neighbourhood Centre and that improvement works and relocation options would be considered.

Riverside School

Councillor Cooke referred to the matter of the reported possible closure of Riverside School, and stated that any such closure would create problems for the area therefore some local engagement was required. The Braunstone Neighbourhood Management Board requested to be involved in any consultation or engagement.

42. CLOSE OF MEETING

The meeting closed at 7.36pm.

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Castle Ward/Westcoates
Ward/Braunstone Park Rowley Fields
Ward

2. Title of proposal

Community Allotment Project

LEICESTER CITY COUNCIL

15 MAY 2009

3. Name of group or person making the proposal

Angie Beale – Jit Pandya

RECEIVED

MEMBERS' SUPPORT

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The community project that we are currently involved in is a community allotment project. Since April last year we have been working very closely with the University's Police Beat Officer 4500 Gail Warden and her manager Sergeant Steven Hutchings and have worked on several successful collaborative projects and initiatives in the Riverside area to tackle issues of anti-social behaviour caused by students and people from the local community. This has resulted in a significant drop in crime and anti-social behaviour in the Riverside area.

The project that we are currently working on is a community allotment project working together with students and members of the local community to encourage healthy living and being self sufficient due to price increases on food due to the economy.

We have managed to find funding from De Montfort University to rent an allotment plot on Meridith Road (Rowley Fields Allotment) near the Walkers Stadium which is close to the University; this funding will cover the rent for the plot for the next eight years. It is hoped that students from the University together with local residents will work together in the the space allocated and grow their own fruit and vegetables.

Once the produce is ready which will be Autumn 2009 and Spring/Summer 2010 not only can it be given to the local residents and students but also to local schools, places of worship and care homes for the elderly. We have also thought about having a stall on campus one day a week and give the produce away for free to both staff and students and having a donation box where people can donate as little or as much as they can afford to go back into buying more seeds.

It is hoped that this project will be ongoing once it is established and will have student volunteers each year with the new student intake and also constant support from local residents.

In terms of its success, this is reliant on the amount of support a core group of student and local community volunteers give. If the group can commit to a day a week then we truly believe that this community project will grow into fruition and be ongoing as long as there is the support for its care and maintenance.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£3,963.00
multiple bid
split
between the
above
mentioned
three wards

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

The below quote has come directly to us from Paul Howgill from Groundwork UK and are actual costs.

Project	Item	Unit	Quantity	Nett Price	
1. Raised beds and paths	Sleepers	each	48	£23.00	£
	Wood 8x4	each	30	£15.00	£
	Top soil	ton	9	£30.00	£
	Membrane	sq metres	100	£1.00	£
	Cement	bag	24	£3.50	£
	Millwaste	ton	6	£30.00	£
	Washed sand	ton	6	£30.00	£
	Slabs 2x2	each	140	£3.75	£
	Slabs 3x2	each	10	£4.00	£
	Screws	box	3	£4.50	£
	Paint	each	5	£9.00	£
Sub total					£2
2. Tools	Digging spade	each	4	£16.00	£
	Digging forks	each	4	£16.00	£
	Trowls	each	2	£5.00	£
	Hoe	each	2	£12.00	£
	Racks	each	2	£12.00	£
	PPE	Gloves	each	20	£0.80
Boots		pair	10	£14.00	£
Overall		each	10	£12.00	£
Waterproofs		each	10	£9.00	£
Sub total					£1
3. Seeds	Potatoes	3 kgs	4	£3.00	£
	Seeds	each	30	£1.00	£
	Seeds	each	20	£2.00	£
	plants	each	60	£2.00	£1
Sub total					£2
4. Composts etc	Compost	bag	10	£5.00	£
	Groworganic	bag	5	£5.00	£
	Blood Fish	bag	5	£16.00	£1
	Lime	bag	5	£10.50	£1
					£2
GRAND TOTAL					£3,

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have applied for funding to the following organisations and are awaiting decisions:

- Hinckley Road Joint Action Group
- Police Property Act Fund
- De Montfort University have already paid a £150 pounds for rent for the next few years and we will be asking them again for any additional funding towards this project.

If we are successful with all of our bids it will be an equal split of £660.50 between the six organisations that we have applied to for funding.

9. Who proposed the project? Please provide contact details.

Name of contact person	Angie Beale/Jit Pandya
Your position in organisation or group	Saint Andrews Tenants & Residents Association Chairperson-Coordinator/De Montfort University Student Community Development Officer
Name of organisation or group	Saint Andrews Tenants & Residents Association/De Montfort University
[REDACTED] De Montfort University, Room 1.78 Gateway House, Leicester LE1 9BH	
Phone number [REDACTED]	Email
[REDACTED] 0116 257 7709	[REDACTED] /jpandya@dmu.ac.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Angie Beale/Jit Pandya/Paul Howgill
Your position in organisation or group	Saint Andrews Tenants & Residents Association Chairperson-Coordinator/De Montfort University Student Community Development Officer/Allotments 4 All Officer
Name of organisation or group	Saint Andrews Tenants & Residents Association/De Montfort University/Groundwork
<p>[REDACTED] De Montfort University, Room 1.78 Gateway House, Leicester LE1 9BH/ Environ, Parkfield, Western Park, Leicester, LE3 6HX</p>	
Phone number	Email
[REDACTED] 0116 257 7709/0116 222 0259	[REDACTED] /jpandya@dmu.ac.uk /phowgill@environ.org.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	JIT PANDYA
Signature	J.PANDYA
Date	12-05-09

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

THE UNIVERSITY OF CHICAGO

PHYSICS DEPARTMENT

PHYSICS 350

Ward Action Plan Budget Proposal Form

Please read the **Guide to the Community Plan Budget** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

LEICESTER CITY COUN

22 APR 2009

RECEIVED

MEMBERS' SUPPORT

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

To provide a summer soccer school in co-operation with Leicester City Football Club with the objective of providing local young people with skills based activities which achieve a level of social cohesion and diversionary activity within the Braunstone Park/Rowley Fields ward. The project is aiming to break down the barriers young people may face in accessing quality structured sporting provision in the area. The soccer academies will provide quality, structured coaching that will help tackle antisocial behaviour and vandalism in the area by providing structured activity and specialist coaching. The academies will bring together a variety of young people from across the ward and have them socially interacting with each other and developing positive relationships.

Coaching and other activities will be done in partnership with the City Council and Leicester City Football Club.

Up to 45 (maybe more dependent on programme size) young people per day will benefit, along with associated benefits to family members and

subsequently the wider community. The academy aims to introduce young people to a healthier lifestyle and get them actively involved in physical activity.

We will know the scheme has been successful by improving access to sporting provision which in turn will help the levels of antisocial behaviour and vandalism drop as there will be structured activity to divert youth from negative activity.

We will know the wider community will also benefit as they will see the positive activity and reduced antisocial behaviour and vandalism reportings across the area.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
2	Issues relating to anti-social behaviour, often ascribed to young people who feel they have too little to do.
3	Vandalism – again ascribed to lack of activities and facilities for young people

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Up to this value for specialist coaches	£2000	Estimate
Training equipment	£250	Estimate
Advertising etc	£250	Estimate
Total	£2500	Estimate

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Partnership arrangements with Leicester City FC. We have worked closely in partnership with LCFC and brokered a deal in which they will provide a variety of prizes, giveaways and tickets to young people who attend the academies.

We have also brokered a partnership deal that there will be players present from the first team who will make guest appearances and offer advice and support within the programme. The young people from the ward will be able to meet their favourite players and interact with them.

9. Who proposed the project? Please provide contact details.

Name of contact person	Surjeeven Virk
Your position in organisation or group	Sports Regeneration Manager
Name of organisation or group	Leicester City Council
Address Sports Services A12 New Walk Centre Leicester LE1 6ZG	
Phone number 0116 252 6786/07870 558 714	Email Surjeeven.Virk@leicester.gov.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Surjeeven Virk
Your position in organisation or group	Sports Regeneration Manager
Name of organisation or group	Leicester City Council
Address Sports Services A12 New Walk Centre Leicester LE1 6ZG	
Phone number 0116 252 6786/07870 558 714	Email Surjeeven.Virk@leicester.gov.uk

11. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Surjeeven Virk
Signature	Surjeeven Virk 
Date	21 April 2009

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